

REEVES COUNTY COMMISSIONERS' COURT
Third Floor Courtroom "Regular Meeting"
Monday, January 13, 2020 at 9:00 A.M.

NOTICE OF MEETING, having been posted as required by law, the Commissioners' Court of Reeves County, Texas, met with the following members and officers present, to-wit: (SEE AGENDA)

Leo Hung
Rojelio Alvarado
Israel Campos
Paul Hinojos
Tony Trujillo
Dianne Florez
Elisa Valdez
Sophia Vejil

County Judge
Commissioner, Pct. #1
Commissioner, Pct. #2
Commissioner, Pct. #3
Commissioner, Pct. #4
County Clerk
Deputy County Clerk
Part-time Deputy County Clerk

Others Present:

Roger Harrison
Charles Lewing
Joel Martinez
Jerry Bullard

Gary Rambaugh
Samuel Orosco
Andy Calobrevés
Rod Ponton
Ernesto Lazcano

JP-1
County Auditor
Assistant Administrator
County Emergency Management
Coordinator
Road & Bridge Administrator-Interim
G.C. Superintendent
Project Manager
City Attorney
Chief

Items 1 & 2

*Judge Hung called meeting to order at 9:06 A.M.
Commissioner Alvarado gave the invocation.*

Pledge of Allegiance

Tape 1-A ITEM #20

DISCUSS/ACTION TO APPROVE FIELD IMPROVEMENTS AND PURCHASES FOR MEMORIAL FIELD.

Motion made by Commissioner Hinojos to move forward with the nine (9) items presented and proceed the field improvements immediately for Memorial Field. (Exhibit-A)

Second: Commissioner Campos
Vote: Carried unanimously

Tape 1-A ITEM #8

DISCUSS/ACTION PURCHASE AND SALE AGREEMENT OF PECOS CITY HALL.

Motion made by Commissioner Alvarado to approve the purchase and sale agreement of Pecos City Hall for the Sixteen (16) lots as well as the four (4) lots, and with clear title of the four (4) lots. (Exhibit-B)

Second: Commissioner Campos
Vote: With Judge Hung and Commissioners Alvarado, Campos, and Hinojos voting "aye" and Commissioner Trujillo abstaining

Tape 1-A/B ITEM #29

DISCUSS/ACTION UPDATE WEST PECOS MANAGEMENT DISTRICT PROGRESS AND COUNTY PARTICIPATION.

Just an update. No action.

Tape 1-B ITEM #14

DISCUSS/ACTION TO ENABLE ONLINE PAYMENTS FOR TRAFFIC VIOLATIONS THROUGH THE WWW.REEVESCOUNTY.ORG WEBSITE.

Motion made by Commissioner Alvarado to enable online payments for traffic violations through the www.reevescounty.org website.

Second: Commissioner Trujillo
Vote: Carried unanimously

Tape 1-B ITEM #12

DISCUSSION/ACTION ON RENEWAL OF REEVES COUNTY RETIREE HEALTH INSURANCE WITH DAL WATSON FROM DON CRAWFORD.

Motion made by Commissioner Alvarado to approve the renewal of Reeves County retiree health insurance with Dal Watson from Don Crawford. (Exhibit-C)
(Commissioner Trujillo did not vote because he stepped out of court)

Second: Commissioner Hinojos
Vote: Carried unanimously

Tape 1-B ITEM #21

DISCUSS/ACTION WEST TEXAS REFRIGERATION SUBMITTED ESTIMATE FOR YEARLY MAINTENANCE SERVICE FOR A/C, WALK-IN COOLERS AND ICE MACHINE FOR SHERIFF'S OFFICE. SALES REPRESENTATIVE NATHAN CALLUM WILL BE AVAILABLE BY PHONE FOR ANY QUESTIONS.

Motion made by Commissioner Hinojos to approve West Texas Refrigeration maintenance contract for \$22,578.00 annually. (Exhibit-D)

Second: Commissioner Trujillo
Vote: Carried unanimously

Tape 1-B/2-A ITEM #19

DISCUSS/ACTION TO APPROVE CONTRACT BETWEEN CLEAR CHANNEL AND REEVES COUNTY FOR BILLBOARD ADVERTISING FOR RCDC.

Motion made by Commissioner Hinojos to approve contract between Clear Channel and Reeves County for billboard advertising for RCDC (Reeves County Detention Center). (Exhibit-E)

Second: Commissioner Alvarado
Vote: Carried unanimously

Tape 2-A/B ITEM #4

DISCUSS/ACTION TO APPROVE DEPARTMENTAL REPORTS.

Motion made by Commissioner Campos to approve departmental reports. (Exhibit-F)

Second: Commissioner Alvarado
Vote: Carried unanimously

Tape 3-A ITEM #3

DISCUSS/ACTION TO APPROVE PERSONNEL AND SALARY CHANGES: RECREATION DEPT.; SHERIFF'S OFFICE; ROAD & BRIDGE DEPT.; DISTRICT ATTORNEY'S OFFICE; JUSTICE OF PEACE PCT. 3; AGRILIFE EXTENSION AGENT; TAX OFFICE. (SHERIFF'S OFFICE PERSONNEL AND SALARY CHANGES WAS EXCLUDED)

Motion made by Commissioner Alvarado to approve personnel and salary changes: Recreation Dept.; Sheriff's Office; Road & Bridge Dept.; District Attorney's Office; Justice of Peace Pct. 3; AgriLife Extension Agent; Tax Office, excluding the Sheriff's Office. (Exhibit-G)

Second: Commissioner Trujillo
Vote: Carried unanimously

Tape 2-A ITEM #9

DISCUSS/ACTION TEXAS A&M AGRILIFE EXTENSION SERVICE COUNTY EXTENSION AGENT POSITION.

Motion made by Commissioner Alvarado to designate Commissioner Hinojos to follow up with Texas A&M AgriLife Extension Service for salary between \$17,000 - \$25,000 annually. (Exhibit-H)

Second: Commissioner Hinojos
Vote: Carried unanimously

Tape 2-A/B ITEM #26

DISCUSS/ACTION TO APPROVE CHAIN LINK FENCE TO REPLACE OLD FENCE ADJACENT TO NEW TRAILER HOUSE FROM HOUSE TO OLD CART BARN.

Motion made by Commissioner Trujillo to approve chain link fence to replace old fence adjacent to new trailer house from house to the old cart barn for the amount of \$22,176.00. (Exhibit-I)

Second: Commissioner Alvarado
Vote: Carried unanimously

Tape 2-B ITEM #28

DISCUSS/ACTION TO APPROVE MOVING OLD CART BARN TO MAINTENANCE FACILITY TO CREATE COVER FOR BIGGER EQUIPMENT AND FERTILIZER AND CHEMICAL STORAGE.

Motion made by Commissioner Hinojos to put up for bid the old cart barn to maintenance facility to create cover for bigger equipment and fertilizer and chemical storage. (Exhibit-J)

Second: Commissioner Trujillo
Vote: Carried unanimously

Tape 2-B ITEM #25

DISCUSS/ACTION TO APPROVE NEW FENCE FOR GOLF MAINTENANCE YARD.

Motion made by Commissioner Alvarado to approve new fence for golf maintenance yard for the dollar amount of \$4,500.00. (Exhibit-K)

Second: Commissioner Trujillo
Vote: Carried unanimously

Tape 2-B ITEM #27

DISCUSS/ACTION ON SURVEYING OF GOLF PROPERTY TO MARK PROPERTY LINE TO BE ABLE TO SECURE PERIMETER BY INSTALLING FENCES AND/OR CABLE AND POST.

Motion made by Commissioner Hinojos to approve the surveying of golf property to mark property line to be able to secure perimeter by installing fences and/or cable and post. (Exhibit-L)

Second: Commissioner Alvarado
Vote: With Judge Hung and Commissioners Alvarado, Campos, and Hinojos voting "aye" and Commissioner Trujillo abstaining.

Tape 2-B ITEM #10

DISCUSS/ACTION REEVES COUNTY ANNEX BUILDING ADA UPGRADE.

No action

Tape 2-B ITEM #11

DISCUSS/ACTION REEVES COUNTY POLLING LOCATION ALTERNATE SITE FOR BOX 10.

No action

Judge Hung requested a recess @ 12:09 P.M. and to be back @ 1:45 P.M.

Court resumed @ 2:05 P.M.

Tape 3-A/B ITEM #24

DISCUSS/ACTION UPDATE REEVES COUNTY RECREATION CENTER BY LEE LEWIS AT 2:00 PM.

No action. Just an update.

Tape 3-B ITEM #5

DISCUSS/ACTION TO APPROVE BUDGET AMENDMENTS AND LINE-ITEM TRANSFERS.

Motion made by Commissioner Hinojos to approve budget amendments and line-item transfers. (Exhibit-M)

Second: Commissioner Alvarado
Vote: Carried unanimously

Tape 3-B ITEM #6

DISCUSS/ACTION TO APPROVE SEMI-MONTHLY BILLS.

Motion made by Commissioner Hinojos to approve semi-monthly bills from December 31, 2019 – January 13, 2020 for the dollar amount of \$3,879,684.79. (Exhibit-N)

Second: Commissioner Alvarado
Vote: With Commissioners Alvarado, Campos, Hinojos, and Trujillo voting “aye” and Judge Hung abstaining payment from Gibsons and HKA Corp.

Tape 3-B ITEM #7

DISCUSS/ACTION TO APPROVE MINUTES FROM PREVIOUS COMMISSIONERS’ COURT MEETING(S). MEETING APPROVED WAS DECEMBER 30, 2019.

Motion made by Commissioner Trujillo to approve minutes from previous Commissioners’ Court meeting(s) with corrections.

Second: Commissioner Hinojos
Vote: Carried unanimously

Tape 3-B/4-A ITEM #13

DISCUSS/ACTION ON REEVES COUNTY INVESTMENT REPORT FOR Q4 2019.

Motion made by Commissioner Hinojos to approve Reeves County Investment Report for Q4 2019 as presented. (Exhibit-O)

Second: Commissioner Alvarado
Vote: Carried unanimously

Tape 4-A ITEM #15

DISCUSS/ACTION RODEO ARENA SOUTHSIDE VIP SEATING LAYOUT.

No action.

Tape 4-A ITEM #16

DISCUSS/ACTION EARLY VOTING JUDGES, ALTERNATE JUDGES AND ASSISTANT ALTERNATE JUDGES FOR MARCH 3, 2020 PRIMARY ELECTION.

Motion made by Commissioner Hinojos to approve Early Voting Judges, Alternate Judges and Assistant Alternate Judges for March 3, 2020 Primary Election as presented. (Exhibit-P)

Second: Commissioner Campos
Vote: Carried unanimously

Tape 4-A ITEM #17

DISCUSS/ACTION WAGES FOR EARLY VOTING ELECTION WORKERS FOR THE MARCH 3, 2020 PRIMARY ELECTION.

Motion made by Commissioner Hinojos to approve wages for the Early Voting Election workers for the March 3, 2020 Primary Election. (Exhibit-Q)

Second: Commissioner Trujillo
Vote: Carried unanimously

Tape 4-A ITEM #18

DISCUSS/ACTION PECOS COMMUNITY CENTER, 506 SOUTH OAK STREET, PECOS, TEXAS FOR EARLY VOTING BY PERSONAL APPEARANCE FOR THE MARCH 3, 2020 PRIMARY ELECTION/RUNOFF ELECTION.

Motion made by Commissioner Alvarado to approve Pecos Community Center, 506 South Oak Street, Pecos, Texas for early voting by personal appearance for the March 3, 2020 Primary Election/Runoff Election. (Exhibit-R)

Second: Commissioner Trujillo
Vote: Carried unanimously

Tape 4-A ITEM #22

DISCUSS/ACTION TO RATIFY ROAD & BRIDGE PERMITS.

Motion made by Commissioner Trujillo to ratify Road & Bridge Permits. (Exhibit-S)

Second: Commissioner Alvarado
Vote: Carried unanimously

Tape 4-A ITEM #23

DISCUSS/ACTION TO APPROVE PROPOSAL FROM KRAFTSMAN COMMERCIAL PLAYGROUNDS FOR THE NORTH SIDE POOL PARK.

Motion made by Commissioner Campos to approve proposal from Kraftsman Commercial Playgrounds for the North Side Pool Park. (Exhibit-T)

Second: Commissioner Alvarado
Vote: Carried unanimously

No Executive Session needed

Tape 4-A ITEM #30

EXECUTIVE SESSION, UNDER GOVT. CODE 551.074

- **DISCUSS/ACTION REEVES COUNTY ROAD & BRIDGE OPERATIONS**

OPEN SESSION, UNDER GOVT. CODE 551.074

- **DISCUSS/ACTION REEVES COUNTY ROAD & BRIDGE OPERATIONS**

Tape 4-A ITEM #31

SPREAD ON THE MINUTES:

- Bond and Oath for Amparo Valenzuela, Clerk for the Justice of the Peace #2.
- Deputy Clerks Miera Aranda and Katrina Ybarra Certificates of Attendance to the 65th Vital Statistic Conference December 4-6, 2019 in Georgetown, Texas.
- County Auditor Charles Lewing Certification on Lean Six Sigma Green Belt in Government, Aveta Business Institute Dec. 16, 2019.
- County Auditor Charles Lewing Certificate of Completion on Fighting Fraud in the Government twenty (20) hrs of CPE, Association of Certificate Fraud Examiners, Dec. 11, 2019.
- Permian Basin Regional Planning Commission State Homeland Security Program & Law Enforcement Terrorism Prevention Activities, FY-20 Grant Project Application for Eligible Entities, Reeves County Sheriff's Office.
- Permian Basin Regional Planning Commission State Homeland Security Program & Law Enforcement Terrorism Prevention Activities, FY-20 Grant Project Application for Eligible Entities, Pecos Police Dept.
- Permian Basin Regional Planning Commission State Homeland Security Program & Law Enforcement Terrorism Prevention Activities, FY-20 Grant Project Application for Eligible Entities, Pecos Volunteer Fire Dept.
- Agreement with Weaver and Tidwell, LLP, for accounting and consulting services.
- Warranty Deed from Town of Pecos City, Texas to Reeves County, Texas. The Properly description being Approximately 3.83 acres of land out of the south of block 32, Airport (Airfield) Addition to the Town of Pecos City, Reeves County, Texas, unrecorded plat, out of Section 16, Block 5, H&GN Railroad Company Survey, Reeves County, Texas, as being more particularly described on the attached Exhibit A and Exhibit B. This document was filed January 9, 2020.

Motion made by Commissioner Alvarado to approve spread on the minutes. (Exhibit-U)

Second: Commissioner Hinojos
Vote: Carried unanimously

*There being no further business before the Court,
Commissioner Alvarado made a motion to adjourn at 4:10 P.M.
Second: Commissioner Trujillo
Vote: Carried unanimously*



Leo Hung, County Judge

Attest:  for 
Dianne O. Florez, County Clerk
By Sophia Vejil, Part-time Deputy Clerk